

REGISTRATION FORM

Please email the completed form and supporting documents to info@afroteqacademy.co.za

Delegate Information (please complete one per attending delegate)			
Course Name:		Preferred Dates	
Name(s)			
Surname			
Designation			
Contact No (W)			
Contact No (Cell)			
Email Address			
Dietary Requirements			
Please tick the box applicable	<input type="checkbox"/> No specific requirements	<input type="checkbox"/> Vegetarian	
	<input type="checkbox"/> Kosher	<input type="checkbox"/> Halaal	
Allergies	Please specify any allergies eg, nuts		

Company Billing Details	
Company Legal Name	
Company Reg No	
Purchase Order No	
Telephone No	
Billing Address	
VAT Number	
Payment Contact Person	
Telephone No	
Email Address	
Approving Manager's Details	
Name(s)	
Surname	
Designation	
Contact No (W)	
Contact No (Cell)	
Email Address	

Please attach your South African Identity or Passport to this document.

Terms and Conditions

- All cancellations, substitutions and postponements sent in writing
- A full refund will apply for any cancellations received **in writing** 14 working days before the starting date of any course, training programme or learnership
- The total fee will be payable for any cancellations received within 14 working days of the starting date of any course, training programme or learnership
- All courses, training programmes, or learnerships must be paid upfront

Afroteq Academy reserves the right to cancel or postpone any advertised course due to unforeseen circumstances and conditions beyond our control.

Please send your payment advice to info@afroteqacademy.co.za

If Afroteq Academy cancels a training course, delegate payments at the cancellation date and credited to a future training course. This credit will be available for up to one year from the date of issue.

If Afroteq postpones a course, delegate payments at the postponement dates will be credited towards the rescheduled date.

If the delegate is unable to attend the rescheduled training course. In that case, the delegate will receive a 100% credit representing payments made towards future training. This credit will be available for up to one year from the date of issue.

Afroteq Academy is not responsible for any loss or damage caused by a substitution, alteration, or cancellation/postponement of a training programme.

Afroteq Academy shall assume no liability whatsoever in the event this training course is cancelled, rescheduled, or postponed due to a fortuitous event, Act of God, unforeseen occurrence, or any other event that renders the delivery of this training course impracticable or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to, war, fire, labour strike, extreme weather, or another emergency.

I _____(DELEGATE FULL NAME), hereby acknowledge that I have read and understood the payment policy, terms and understood the conditions as well as the cancellation and postponement policies and procedures for this training course.

DELEGATE SIGNATURE

DATE

I, _____(APPROVING MANAGER'S FULL NAME), have authorisation to approve this training and have read and understood the terms and conditions.

AUTHORISATION SIGNATURE

DATE